



# Minutes

## Ordinary Meeting

**Wednesday, 28 January 2026**

**Time:** 9:00 am

**Location:** Council Chambers  
82 Brisbane Street  
BEAUDESERT QLD 4285

**Scenic Rim Regional Council**  
**Ordinary Meeting**  
**Wednesday, 28 January 2026**  
**Minutes**

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## **1      Opening of Meeting**

The Mayor, Cr Tom Sharp, as Chair of the Meeting, declared the Meeting open and acknowledged the traditional owners of the lands of the Scenic Rim Regional Council area. The Mayor paid respect to their elders, past, present and future, and extended congratulations to them on their continued nurturing of their culture.

## **2      Attendance and the granting of leaves of absence**

Cr T J Sharp, Mayor  
Cr A J Hay  
Cr K R Cryer  
Cr S A Moriarty  
Cr J Sanders  
Cr M J Chalk  
Cr D A McInnes OAM, Deputy Mayor

### **Executive Officers**

D Keenan, Chief Executive Officer  
J Bradshaw, Director Corporate and Community Services  
J Ruprai, Director Infrastructure Services  
J Pukallus, Coordinator Governance

### **Staff**

S Keepence, Governance Officer  
M Carter, GIS Officer, Information Services and Technology  
J Schmidt, Manager Economic Development and Tourism (Item 11.6)  
B Essex, Coordinator Environmental Planning and Biodiversity (Items 11.7 and 11.8)  
T Donaldson, Executive Manager People and Performance (Items 11.13 and 12.2)

## **3      Apologies**

Nil

## **4      Prayers**

Pastor Josh Cocks from Beaudesert Baptist Church attended via teleconference and offered prayers

**5      Public Question Time**

Nil

**6      Declarations of Prescribed or Declarable Conflict of Interest by Members**

Nil

**7      Announcements / Mayoral Minutes**

Nil

**8      Reception of Deputations by Appointment / Presentation of Petitions**

Nil

**9      Confirmation of Minutes**

**Recommendation**

That the Minutes of the Ordinary Meeting held on 10 December 2025, be adopted.

Moved: Cr Stephen Moriarty

Seconded: Cr Kerri Cryer

Carried unanimously

**10     Business Arising from Previous Minutes**

Nil

## **11 Consideration of Business of Meeting**

### **Executive**

#### **11.1 Leave of Absence - Cr Jennifer Sanders**

**Executive Officer:** Chief Executive Officer

**Attachments:** Nil

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### **Recommendation**

That Council grant Cr Jennifer Sanders leave of absence from the Ordinary Meeting to be held on 25 March 2026.

Moved: Cr Marshall Chalk

Seconded: Cr Kerri Cryer

### **Motion**

That Council grant Cr Jennifer Sanders leave of absence from the Ordinary Meeting to be held on 25 March 2026.

Carried unanimously

**11.2 The Council of Mayors (South East Queensland) Dubai Mission 2025**

**Executive Officer:** Chief Executive Officer

**Attachments:**

1. Council of Mayors (South East Queensland) October Mission 2025: Post Mission Report 

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**Recommendation**

That:

1. Council note the Mayor, Cr Tom Sharp, participated in the international mission of the Council of Mayors (South East Queensland) to Dubai during October 2025, and
2. Council accept "The Council of Mayors (South East Queensland) Mission 2025: Post Mission Report", as attached.

Moved: Cr Duncan McInnes

Seconded: Cr Jennifer Sanders

**Motion**

That:

1. Council note the Mayor, Cr Tom Sharp, participated in the international mission of the Council of Mayors (South East Queensland) to Dubai during October 2025, and
2. Council accept "The Council of Mayors (South East Queensland) Mission 2025: Post Mission Report", as attached.

Carried unanimously

**11.3 Notice of Motion by Cr Jennifer Sanders re Item 11.8 Extension of Road Network - Grahams Dip Road, Ordinary Meeting held on 10 December 2025****Executive Officer:** Chief Executive Officer**Attachments:** Nil**Recommendation**

That Council consider Cr Jennifer Sanders' proposed motion, as follows:

*That:*

1. *Council repeal the resolution of Council in Item 11.8 'Extension of Road Network - Grahams Dip Road', from the Ordinary Meeting held on 10 December 2025, specifically:*

*'That:*

1. *Council complete an assessment of Grahams Dip Road, Biddaddaba, in the 2025-2026 financial year to determine the works required and associated costs to upgrade the road to a 5D standard;*
2. *Council provide funding in its 2026-2027 budget to upgrade the entire length of Graham's Dip Road (approximately 1,000m) to a 5D standard and on completion of these works, this additional section of Class 5d Rural Access road will be added to Council's Road Asset Register;*
3. *Council will provide funding in future budgets for the ongoing maintenance of Grahams Dip Road; and*
4. *Council will make application to Department of Transport and Main Roads to determine requirements regarding any intersection/treatments to Beaudesert-Nerang Road and complete these works as part of the road upgrade.;* and

2. *The assessment of Grahams Dip Road, Biddaddaba be referred to Council officers for evaluation in line with Council's Road Network Policy, and for the preparation of an accurate cost estimate to be considered during the 2026-2027 budget development."*

Moved: Cr Jennifer Sanders

Seconded: Cr Marshall Chalk

**Motion**

That Council repeal Council's resolution from the Ordinary Meeting held on 10 December 2025, in relation to Item 11.8.

**Procedural Motion**

That Council defer Item 11.3 to the next Ordinary Meeting.

Moved: Cr Tom Sharp

Carried unanimously

**11.4 Notice of Motions by Cr Stephen Moriarty re Item 7.1 Appointment of Deputy Mayor, Post Election Meeting held on 5 April 2024**

**Executive Officer:** Chief Executive Officer

**Attachments:**

1. Legal advice - King & Company Solicitors dated 22 January 2026 - Confidential

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**Recommendation**

That:

1. Council refer to and consider the legal advice from King & Company, received and provided as confidential Attachment 1 to this report;
2. Council consider Cr Stephen Moriarty's proposed motions, as follows:

*"That Council, pursuant to section 262 of the Local Government Regulation 2012, amend resolution 7.1 (Appointment of Deputy Mayor), which resolution appears on page 7 of the Post Election Meeting Minutes of 5 April 2024, by way of deleting paragraph 2."*

and

*"That Council, pursuant to subsection (3) of section 165 of Local Government Act 2009, declares that the office of Deputy Mayor is vacant."*

3. If Cr Stephen Moriarty's motion to "declare that the office of Deputy Mayor is vacant" is carried, Council must consider Cr Moriarty's further proposed motion, as follows:

*"That Council, pursuant to subsection (5) of 165 of Local Government Act 2009, appoints another Deputy Mayor from its councillors."*

Moved: Cr Stephen Moriarty  
Seconded: Cr Amanda Hay

**Motion**

That Council, pursuant to section 262 of the *Local Government Regulation 2012*, amend resolution 7.1 (Appointment of Deputy Mayor), which resolution appears on page 7 of the Post Election Meeting Minutes of 5 April 2024, by way of deleting paragraph 2.

For: Crs Tom Sharp, Amanda Hay and Stephen Moriarty

Against: Crs Kerri Cryer, Jennifer Sanders, Marshall Chalk and Duncan McInnes

Lost 3/4

**Motion**

That Council, pursuant to subsection (3) of section 165 of *Local Government Act 2009*, declares that the office of Deputy Mayor is vacant.

Moved: Cr Stephen Moriarty

Seconded: Cr Amanda Hay

For: Crs Tom Sharp, Amanda Hay and Stephen Moriarty

Against: Crs Kerri Cryer, Jennifer Sanders, Marshall Chalk and Duncan McInnes

Lost 3/4

**11.5 Notice of Motion by Cr Amanda Hay re Gold Coast City Council's resolution dated 2 December 2025 in relation to a proposal for a cableway to Tamborine Mountain**

**Executive Officer:** Chief Executive Officer

**Attachments:** Nil

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### **Recommendation**

That Council consider Cr Amanda Hay's proposed motion, as follows:

*"That the CEO write a letter to the Council of the City of Gold Coast requesting information on its resolution of 2 December 2025 'That Council utilises the existing 2025-26 funding allocation to undertake the necessary work to identify a proposed route and determine the level of community and First Nations support for a cableway either; a b 3 connecting to Springbrook; or connecting to Mt Tamborine.' especially in regard to the potential volume of tourists and the impact that they are likely to have on the character of Tamborine Mountain and the requirements for additional infrastructure on the Mountain."*

Moved: Cr Amanda Hay

Seconded: Cr Stephen Moriarty

### **Motion**

That the CEO write a letter to the Council of the City of Gold Coast requesting information on its resolution of 2 December 2025:

*"That Council utilises the existing 2025-26 funding allocation to undertake the necessary work to identify a proposed route and determine the level of community and First Nations support for a cableway either; connecting to Springbrook; or connecting to Mt Tamborine",*

especially in regard to the potential volume of tourists and the impact that they are likely to have on the character of Tamborine Mountain and the requirements for additional infrastructure on the Mountain.

Carried unanimously

## Planning, Development and Environment

### 11.6 2025-2026 Regional Events Sponsorship Program - Application for 2026 Scenic Rim Clydesdale Spectacular

**Executive Officer:** Director Planning, Development and Environment

**Attachments:** Nil

## Recommendation

That Council approve a Category 2 event sponsorship of \$25,000 for the 2026 Scenic Rim Clydesdale Spectacular, in accordance with the Regional Events Sponsorship Council Policy and Corporate Procedure, as follows:

- (a) a cash amount of \$14,760;
- (b) in-kind support of \$5,240 towards the provision of waste bins (by Council); and
- (c) in-kind support to the value of \$5,000 of marketing and public relation services.

Moved: Cr Jennifer Sanders

Seconded: Cr Marshall Chalk

## Motion

That Council approve a Category 2 event sponsorship of \$25,000 for the 2026 Scenic Rim Clydesdale Spectacular, in accordance with the Regional Events Sponsorship Council Policy and Corporate Procedure, as follows:

- (a) a cash amount of \$14,760;
- (b) in-kind support of \$5,240 towards the provision of waste bins (by Council); and
- (c) in-kind support to the value of \$5,000 of marketing and public relation services.

Carried unanimously

**11.7 Scenic Rim 2025-2026 Environmental Grants Program****Executive Officer:** Director Planning, Development and Environment**Attachments:**

1. Environmental Community Grants 2025 Assessment 
2. Environmental Community Grants Guideline Factsheet 

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**Recommendation**

That:

1. Council approve the allocations for Community Environmental Grants in the amount of \$80,194.96 for five projects under the Community Environmental Grants Program for 2025-2026, as outlined in the following table:

Item	Applicant	Project	Amount
CEG25/05	Tamborine Mountain Landcare Inc.	Tamborine Mountain Corridors Regeneration project	\$23,000.00
CEG25/10	Thunderbird Rewilding Inc.	Tamborine Mountain Glades - Lantana Control	\$2,113.96
CEG25/04	Watergum Community Inc.	Kooralbyn Koala surveys	\$17,100.00
CEG25/03	Beechmont District Landcare Association Inc.	Scenic Rim Regional Council / Landcare Reserves Ecological Restoration and Remediation	\$17,981.00
CEG25/11	Biddaddaba Creek Action Group Inc.	Continuation of clearing of infestation/weeds from Lowes Bridge to Armstrong Road Bridge	\$20,000.00
<b>Total Recommended</b>			<b>\$80,194.96</b>

2. Council provide relevant feedback and advice to the unsuccessful grant applicants to continue to build capability in the delivery of community environmental projects.

Moved: Cr Amanda Hay  
Seconded: Cr Stephen Moriarty

**Motion**

That:

1. Council approve the allocations for Community Environmental Grants in the amount of \$80,194.96 for five projects under the Community Environmental Grants Program for 2025-2026, as outlined in the following table:

Item	Applicant	Project	Amount
CEG25/05	Tamborine Mountain Landcare Inc.	Tamborine Mountain Corridors Regeneration project	\$23,000.00
CEG25/10	Thunderbird Rewilding Inc.	Tamborine Mountain Glades - Lantana Control	\$2,113.96
CEG25/04	Watergum Community Inc.	Kooralbyn Koala surveys	\$17,100.00
CEG25/03	Beechmont District Landcare Association Inc.	Scenic Rim Regional Council / Landcare Reserves Ecological Restoration and Remediation	\$17,981.00
CEG25/11	Biddaddaba Creek Action Group Inc.	Continuation of clearing of infestation/weeds from Lowes Bridge to Armstrong Road Bridge	\$20,000.00
<b>Total Recommended</b>			<b>\$80,194.96</b>

2. Council provide relevant feedback and advice to the unsuccessful grant applicants to continue to build capability in the delivery of community environmental projects.

Carried unanimously

## 11.8 Council Policy - Environmental Charge Policy

**Executive Officer:** Director Planning, Development and Environment

**Attachments:**

1. Draft Council Policy - Environmental Charge Policy 

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### Recommendation

That:

1. Council adopt the Council Policy - Environmental Charge Policy; and
2. Council endorse the Council Policy - Environmental Charge Policy be finalised through the governance process to be included with Council's standard policies and uploaded to Council's systems and website.

At 10:59 am, Cr Kerri Cryer left the meeting.

At 11:01 am, Cr Kerri Cryer returned to the meeting.

Moved: Cr Amanda Hay  
Seconded: Cr Kerri Cryer

### Motion

That:

1. Council adopt the Council Policy - Environmental Charge Policy; and
2. Council endorse the Council Policy - Environmental Charge Policy be finalised through the governance process to be included with Council's standard policies and uploaded to Council's systems and website.

Carried unanimously

**Motion**

At 11:02 am, the Ordinary Meeting was adjourned, with the following motion:

That the meeting be adjourned for a period of 10 minutes, to return at 11:15 am.

Moved: Cr Amanda Hay

Seconded: Cr Jennifer Sanders

Carried unanimously

**Motion**

At 11:15 am, the Ordinary Meeting resumed with the following motion:

That the meeting resume.

Moved: Cr Stephen Moriarty

Seconded: Cr Amanda Hay

Carried unanimously

## **Corporate and Community Services**

### **11.9 Audit and Risk Committee Meeting held on 20 November 2025**

**Executive Officer:** Director Corporate and Community Services

**Attachments:**

1. Report to Council - Audit and Risk Committee Meeting - 20 November 2025 

**Recommendation**

That Council note the Report to Council on the Audit and Risk Committee Meeting held on 20 November 2025.

Moved: Cr Amanda Hay

Seconded: Cr Stephen Moriarty

**Motion**

That Council note the Report to Council on the Audit and Risk Committee Meeting held on 20 November 2025.

Carried unanimously

**11.10 Unaudited Monthly Financial Report for December 2025**

**Executive Officer:** Director Corporate and Community Services

**Attachments:**

1. Unaudited Monthly Financial Report for December 2025 
2. Notes to the Unaudited Monthly Financial Report for December 2025 

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**Recommendation**

That Council receive the Unaudited Monthly Financial Report for December 2025.

Moved: Cr Kerri Cryer  
Seconded: Cr Jennifer Sanders

**Motion**

That Council receive the Unaudited Monthly Financial Report for December 2025.

Carried unanimously

**11.11 Amendments to Procurement and Contract Management Policy****Executive Officer:** Director Corporate and Community Services**Attachments:**

1. Council Policy - Procurement and Contract Management (adopted on 10 December 2025) 
2. Proposed revised Council Policy - Procurement and Contract Management 

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**Recommendation**

That:

1. Council rescind the current Council Policy - Procurement and Contract Management CP00053, adopted on 10 December 2025; and
2. Council adopt the revised Council Policy - Procurement and Contract Management, incorporating the updated procurement and contracting thresholds prescribed by the *Local Government Regulation 2012* reprinted on 12 December 2025.

Moved: Cr Stephen Moriarty

Seconded: Cr Marshall Chalk

**Motion**

That:

1. Council rescind the current Council Policy - Procurement and Contract Management CP00053, adopted on 10 December 2025; and
2. Council adopt the revised Council Policy - Procurement and Contract Management, incorporating the updated procurement and contracting thresholds prescribed by the *Local Government Regulation 2012* reprinted on 12 December 2025.

Carried unanimously

## **Additional Items**

### **11.12 LATE ITEM - Master Plan Committees for Kalbar and Kooralbyn - Progress to Community Consultation**

**Executive Officer:** Director Infrastructure Services

#### **Attachments:**

1. Draft Kalbar Town Centre Master Plan 
2. Draft Kooralbyn Town Centre Master Plan 

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## **Recommendation**

That:

1. Council endorse the draft Kalbar Town Centre Master Plan for the purpose of community consultation; and
2. Council endorse the draft Kooralbyn Town Centre Master Plan for the purpose of community consultation.

Moved: Cr Jennifer Sanders

Seconded: Cr Duncan McInnes

#### **Motion**

That:

1. Council endorse the draft Kalbar Town Centre Master Plan for the purpose of community consultation; and
2. Council endorse the draft Kooralbyn Town Centre Master Plan for the purpose of community consultation.

Carried unanimously

**11.13 LATE ITEM - Appointment of Acting Chief Executive Officer**

**Executive Officer:** Chief Executive Officer

**Attachments:** Nil

**Recommendation**

That, pursuant to section 195 of the *Local Government Act 2009*, Council appoint Director Planning, Development and Environment, Leo Jensen, as a suitably qualified person to act as Chief Executive Officer during the period 31 January to 15 February 2026 inclusive.

Moved: Cr Kerri Cryer

Seconded: Cr Amanda Hay

**Motion**

That, pursuant to section 195 of the *Local Government Act 2009*, Council appoint a suitably qualified person to act as Chief Executive Officer during the period 31 January to 15 February 2026 inclusive.

**12 Confidential Matters**

At 12:03 pm, Council resolved into closed session, with the following motion:

That, in accordance with Council's Standing Orders for Council Meetings Policy and the provisions of Section 254J(3) of the *Local Government Regulation 2012*, Council close the meeting to public to discuss confidential items, as follows:

11.13 LATE ITEM - Appointment of Acting Chief Executive Officer [Closed s.254J(3)(a)]

12.1 LATE ITEM - Council of Mayors South East Queensland - Regional Waste Options [Closed s.254J(3)(g)]

12.2 LATE ITEM - Chief Executive Officer - Annual Performance Review [Closed s.254J(3)(a)]

as discussions will be held about a proposed regional waste project, a Performance Review for the Chief Executive Officer and the appointment of an Acting Chief Executive Officer.

Moved: Cr Tom Sharp

Carried unanimously

At 12:03 pm, Cr Stephen Moriarty left the meeting.

At 12:03 pm, Cr Jennifer Sanders left the meeting.

At 12:05 pm, Cr Jennifer Sanders returned to the meeting.

At 12:05 pm, Cr Stephen Moriarty returned to the meeting.

At 12:59 pm, following discussion in closed session, Council resumed in open session for the proposal of resolutions.

Moved: Cr Kerri Cryer

Seconded: Cr Marshall Chalk

Carried unanimously

#### 11.13 (continued) LATE ITEM - Appointment of Acting Chief Executive Officer

**Executive Officer:** Chief Executive Officer

Cr Kerri Cryer amended her motion to read, as follows:

##### **Motion**

That pursuant to section 195 of the *Local Government Act 2009*, Council appoint Director Planning, Development and Environment, Leo Jensen, as a suitably qualified person to act as Chief Executive Officer during the period 31 January to 15 February 2026 inclusive.

As seconder to the motion, Cr Amanda Hay supported the amendment.

Moved: Cr Kerri Cryer

Seconded: Cr Amanda Hay

For: Crs Tom Sharp, Kerri Cryer, Jennifer Sanders, Marshall Chalk and Duncan McInnes

Against: Crs Amanda Hay and Stephen Moriarty

Carried 5/2

**12.1 LATE ITEM - Council of Mayors South East Queensland - Regional Waste Options  
[Closed s.254J(3)(g)]**

**Executive Officer:** Director Infrastructure Services

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**Recommendation**

That Council request the Council of Mayors South East Queensland provide further information on financial, operational, and governance aspects of its proposal, including the potential impact of other regional thermal treatment initiatives, to ensure any future participation aligns with Council's strategic and financial objectives.

Moved: Cr Marshall Chalk

Seconded: Cr Jennifer Sanders

**Motion**

That:

1. Council enter into a Memorandum of Understanding with the Council of Mayors South East Queensland for the SEQ Residual Waste Project; and
2. Council request that the Council of Mayors South East Queensland includes evaluation and impact of other regional thermal treatment initiatives occurring across South East Queensland as part of its project progression.

Carried unanimously

**12.2 LATE ITEM - Chief Executive Officer - Annual Performance Review  
[Closed s.254J(3)(a)]**

**Executive Officer:** Executive Manager People and Performance

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**Recommendation**

That:

1. Council refer to confidential Attachments 1, 2, 3 and 4, and consider the recommendations provided by the Consultant as per confidential Attachment 1 to this report; and
2. Council advise the Chief Executive Officer of their decision in relation to:
  - (a) the 2025/2026 Performance Agreement including the Organisational Priorities; and
  - (b) the amended Position Description for the role of Chief Executive Officer.

Moved: Cr Duncan McInnes

Seconded: Cr Jennifer Sanders

**Motion**

That:

1. Council approve the Chief Executive Officer's Performance Agreement including the Organisational Priorities for the next twelve month period; and
2. Council approve the amended Position Description for the role of Chief Executive Officer.

Carried unanimously

The Ordinary Meeting ended at 1:03 pm.

To be confirmed on 25 February 2026.

**Cr Tom Sharp**

**Mayor**