

Agenda – Late Items

Ordinary Meeting

Wednesday, 10 December 2025

Time: 9:00 am
Location: Council Chambers
82 Brisbane Street
BEAUDESERT QLD 4285

**Scenic Rim Regional Council
Ordinary Meeting
Wednesday, 10 December 2025
Agenda – Late Items**

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11 Consideration of Business of Meeting




Additional Items

11.13 Local Government Association of Queensland Special General Meeting

Executive Officer: Chief Executive Officer

Item Author: Senior Executive Assistant -
Office of the Mayor and Chief Executive Officer

Attachments:

1. Notice of LGAQ Special General Meeting and Postal Voting [↓](#) 
2. Notice of LGAQ Special General Meeting and Explanatory Notes [↓](#) 
3. LGAQ Special General Meeting Voting Paper [↓](#) 

Councillor Portfolio / Representation

Not applicable.

Local Government Area Division

This report relates to the whole Scenic Rim region.

Executive Summary

The Local Government Association of Queensland (LGAQ) has convened a Special General Meeting, to be held by postal voting, regarding the Queensland Government's proposed amendment to section 155 of the *Local Government Act 2009* (LGA2009).

The business of the Special General Meeting is to consider and vote on one motion, as follows:

Purpose of Motion: To seek the members' view on whether they still support the LGAQ's policy position, which reflects the view of members since 2012, that councillors should not be required to vacate their office as a councillor, in the event that they nominate (and campaign) for election to the Queensland Parliament.

Motion: That the LGAQ maintains its members' current policy position, held since 2012, that councillors should not automatically stop being a councillor, in the event that they nominate (and campaign) for election to the Queensland Parliament.

Recommendation

That:

1. Council note that an affirmative vote at the Special General Meeting of the Local Government Association of Queensland supports the current policy position on the issue and does not support the State Government's proposed amendment; and
2. Council authorise the Mayor to vote in favour of the motion, which is: "That the LGAQ maintains its members' current policy position, held since 2012, that councillors should not automatically stop being a councillor, in the event that they nominate (and campaign) for election to the Queensland Parliament."

Previous Council Considerations / Resolutions

Not applicable

Report / Background

At present, the effect of section 155(3) of the LGA2009 is that councillors: -

1. Can nominate for election as a State or Federal member of Parliament (and campaign for that election), without having to vacate their office as councillor; and
2. Only after being successfully elected to either State or Federal Parliament, automatically stop being a local government councillor.

On 18 November 2025, the State Government introduced the Local Government (Empowering Councils) and Other Legislation Amendment Bill 2025 ("the LGOLA 2025 Bill") into Queensland Parliament. Clause 62 of the LGOLA 2025 Bill proposes to amend section 155 of the LGA2009 such that, if the amendment is made, section 155 will read as follows: -

- (1) A person can not be a councillor while the person is a government member or electoral candidate.
- (2) A government member is—
 - (a) a member of a Parliament of the Commonwealth or a State (including Queensland); or
 - (b) a councillor of a local government of another State.
- (3) A person is an electoral candidate if, under the Electoral Act, section 93(3), the person becomes a candidate for an election of a member of the Legislative Assembly.
- (4) A person automatically stops being a councillor when the person becomes a government member or electoral candidate.

The effect of this amendment, if passed by Parliament, will be to automatically end a person's role as a Mayor or Councillor at the time that their nomination for election to Queensland Parliament is accepted by the Electoral Commission of Queensland. That is, regardless of the success (or otherwise) of the person's attempt to be elected to Queensland Parliament, their role as councillor ends at the time that they nominate for the State election.

The LGAQ's current policy position on this issue is that councillors should not be required to vacate their office as a councillor, in the event that they nominate (and campaign) for election to the Queensland Parliament.

The purpose of this motion is to ascertain whether the members still support the LGAQ's current policy position on this issue.

A member's vote for the motion means that the member supports the LGAQ'S current policy position on the issue (and does not support the State Government's proposed amendment).

A member's vote against the motion means that the member support the State Government's proposed amendment (and no longer supports the LGAQ's current policy position on the issue).

Budget / Financial Implications

Not applicable

Strategic Implications

Corporate Plan 2025-2030

Council's Corporate Plan 2025-2030 outlines the organisation's Vision, Mission and Values. Council's Values are Service, Resilience, Respect, Commitment.

Strategic Goal: Not applicable

Guiding Principle: Not applicable

Legal / Statutory Implications

The Local Government (Empowering Councils) and Other Legislation Amendment Bill 2025 seeks to amend section 155 of the *Local Government Act 2009*.

Risks

Strategic Risks

The following Level 1 and Level 2 (strategic) risks are relevant to the matters considered in this report:

SR54 Ineffective Advocacy and Partnerships - Achievement of many of Council's strategic goals and priorities relies on partnerships, collaboration and external funding. If this is not successful, it could negatively impact the delivery of Council's major strategic objectives.

Risk Summary

Category	Explanation
Reputation, Community & Civic Leadership Risk of reputational damage if Councillors do not comply with legislative requirements.	Council's participation in decisions made by peak local government bodies such as the LGAQ ensures that the interests of the Scenic Rim community are represented at a state-wide level.

Human Rights Implications

No human rights have been impacted by any actions recommended in this report.

Consultation

Not applicable

Conclusion

Voting papers must be signed by the member Council's Mayor or Chief Executive Officer and returned by 5:00pm on 17 December 2025.

OptionsOption 1

That:

1. Council note that an affirmative vote at the Special General Meeting of the Local Government Association of Queensland supports the current policy position on the issue and does not support the State Government's proposed amendment; and
2. Council authorise the Mayor to vote in favour of the motion, which is: "That the LGAQ maintains its members' current policy position, held since 2012, that councillors should not automatically stop being a councillor, in the event that they nominate (and campaign) for election to the Queensland Parliament."

Option 2

That:

1. Council note that an negative vote at the Special General Meeting of the Local Government Association of Queensland supports the State Government's proposed amendment (and no longer supports the LGAQ's current policy position on the issue).; and
2. Council authorise the Mayor to vote against the motion, which is: "That the LGAQ maintains its members' current policy position, held since 2012, that councillors should not automatically stop being a councillor, in the event that they nominate (and campaign) for election to the Queensland Parliament."



25 November 2025

Mr David Keenan
Chief Executive Officer
Scenic Rim Regional Council
David.K@scenicrim.qld.gov.au

Dear David,

RE: Notice of LGAQ 17 December special general meeting and postal voting

Earlier today I emailed you with advance notice of the LGAQ Board's direction to me to call a special general meeting convened by postal voting.

I am now writing to provide formal notification.

For your council I have enclosed in this email:

- A notice of 2025 special general meeting and explanatory notes
- A voting paper

The special general meeting, convened by postal vote, seeks to understand member council views about a reform that was introduced to State Parliament last week and which is contrary to the long held policy position of Queensland member councils since 2012.

The proposed reform would automatically end a person's role as Mayor or Councillor in order to run for State Parliament at either a general election or State by-election. There is presently no such requirement in relation to Federal elections.

(You can read about the Local Government (Empowering Councils) and Other Legislation Amendment Bill 2025 [here](#) and its Explanatory Notes can be accessed [here](#)).

Today the LGAQ Board has directed me to convene a special general meeting to gather members' views on this reform via postal voting.

- A vote "**For**" will signal that Queensland member councils wish to retain their existing policy position and do not support having to resign to run for State Parliament
- A vote "**Against**" will signal that Queensland member councils have changed their view and believe that Mayors and Councillors should now have to resign in order to run for State Parliament.

Enclosed is the notice of general meeting and explanatory notes, along with your council's voting paper – with a **5pm 17 December deadline**. Please note that papers can be emailed to the LGAQ returning officer prior to the 17th, but they will not be counted until after 5pm on 17 December.

The LGAQ is member-led and evidenced-based, and the LGAQ Board has requested this process for two reasons:

1. To obtain member views to help inform the LGAQ's submission on the Bill and its participation in the parliamentary committee process
2. To understand the majority views of Queensland councils about this reform, and whether that is to retain the existing policy position or to effect a different policy position.

P 07 3000 2222
F 07 3252 4473
W www.lgaq.asn.au

Local Government House
25 Evelyn Street
Newstead Qld 4006

PO Box 2230
Fortitude Valley BC
Qld 4006

Local Government Association Of Queensland Ltd.
ABN 11 010 883 293 **ACN** 142 783 917



Please contact myself or LGAQ CFO/Company Secretary Darren Leckenby at Darren_leckenby@lgaq.asn.au.

Yours sincerely,

Alison Smith
CHIEF EXECUTIVE OFFICER



Notice of Special General Meeting – Postal Vote

Proposed business: To ascertain whether the members support the State Government's proposed amendment to section 155 of the Local Government Act 2009

To be conducted by postal voting in accordance with rule 4.14 of the Constitution

In accordance with rule 4.1 of the LGAQ's Constitution, and following the decision of the LGAQ Board on 25 November, 2025, all members are notified of the holding of a Special General Meeting of LGAQ Ltd, to be convened at 5pm on 17 December, 2025 at LGAQ House, Evelyn Street Newstead.

In accordance with rule 4.14 of the LGAQ's Constitution, the chief executive officer has determined that this special general meeting be convened by postal voting, with the voting paper to be given to the chief executive officer by email.

As a consequence, the voting paper (as attached) must be received by the chief executive officer, at returning_officer@lgaq.asn.au by not later than 5.00 pm on 17 December 2025.

The business of the Special General Meeting is to consider and vote on one motion, as follows:

Purpose of Motion: To seek the members' view on whether they still support the LGAQ's policy position, which reflects the view of members since 2012, that councillors should not be required to vacate their office as a councillor, in the event that they nominate (and campaign) for election to the Queensland Parliament.

Motion:

That the LGAQ maintains its members' current policy position, held since 2012, that councillors should not automatically stop being a councillor, in the event that they nominate (and campaign) for election to the Queensland Parliament.

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25 Evelyn Street
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Local Government Association Of Queensland Ltd.
ABN 11 010 883 293 **ACN** 142 783 917



VOTING PAPERS MUST BE SIGNED BY THE MEMBER'S MAYOR OR CEO
VOTING PAPERS MUST BE RETURNED BY 5:00PM ON 17 DECEMBER 2025
VOTING PAPERS MUST BE GIVEN BY EMAIL TO THE CHIEF EXECUTIVE
OFFICER AT returning_officer@lgaq.asn.au
ANY VOTING PAPER RECEIVED AFTER 5:00PM ON 17 DECEMBER 2025 WILL
BE INVALID AND OF NO EFFECT



EXPLANATORY NOTES TO MOTION

At present, the effect of section 155(3) of the *Local Government Act 2009* is that councillors: -

1. Can nominate for election as a State or Federal member of Parliament (and campaign for that election), without having to vacate their office as councillor; and
2. Only after being successfully elected to either State or Federal Parliament, automatically stop being a local government councillor.

On 18 November 2025, the State Government introduced the *Local Government (Empowering Councils) and Other Legislation Amendment Bill 2025* ("the LGOLA 2025 Bill") into Queensland Parliament.

Clause 62 of the LGOLA 2025 Bill proposes to amend section 155 of the *Local Government Act 2009* such that, if the amendment is made, section 155 will read as follows: -

(1) A person can not be a councillor while the person is a government member or electoral candidate.

(2) A government member is—

- (a) a member of a Parliament of the Commonwealth or a State (including Queensland); or
- (b) a councillor of a local government of another State.

(3) A person is an *electoral candidate* if, under the Electoral Act, section 93(3), the person becomes a candidate for an election of a member of the Legislative Assembly.

(4) A person automatically stops being a councillor when the person becomes a government member or electoral candidate.

The effect of this amendment, if passed by Parliament, will be to automatically end a person's role as a Mayor or councillor at the time that their nomination for election to Queensland Parliament is accepted by the ECQ. That is, regardless of the success (or otherwise) of the person's attempt to be elected to Queensland Parliament, their role as councillor ends at the time that they nominate for the State election.

The LGAQ's current policy position on this issue is that councillors should not be required to vacate their office as a councillor, in the event that they nominate (and campaign) for election to the Queensland Parliament.

The purpose of this motion is to ascertain whether the members still support the LGAQ's current policy position on this issue.

A member's **vote for the motion** means that the member **supports the LGAQ'S current policy position on the issue** (and does not support the State Government's proposed amendment).

A member's **vote against the motion** means that the member **support the State government's proposed amendment** (and no longer supports the LGAQ's current policy position on the issue).

VOTING PAPER

MEMBER: Scenic Rim Regional Council

VOTING ENTITLEMENT: 2

PLEASE INDICATE YOUR VOTING INTENTION BY PLACING A MARK IN THE BOX ADJACENT TO THE WORD “FOR” IF YOU ARE FOR THE MOTION OR ADJACENT TO THE WORD “AGAINST” IF YOU ARE AGAINST THE MOTION

Motion:

That the LGAQ maintains its members' current policy position, held since 2012, that councillors should not automatically stop being a councillor, in the event that they nominate (and campaign) for election to the Queensland Parliament.

MOTION	
FOR	
AGAINST	

.....
SIGNATURE

(TO BE SIGNED BY THE MAYOR OR CEO)

<p>VOTING PAPERS MUST BE RETURNED BY 5:00PM ON 17 DECEMBER, 2025. VOTING PAPERS MUST BE GIVEN BY EMAIL TO THE CHIEF EXECUTIVE OFFICER AT returning_officer@lgaq.asn.au ANY VOTING PAPER RECEIVED AFTER 5:00PM ON 17 DECEMBER, 2025 WILL BE INVALID AND OF NO EFFECT</p>
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11.14 Review Council Policy Councillor Portfolios

Executive Officer: Director Corporate and Community Services

Item Author: Principal Specialist Governance and Assurance

Attachments:

1. Revised Council Policy Councillor Portfolios [↓](#) 

Councillor Portfolio / Representation

Not applicable.

Local Government Area Division

This report relates to the whole Scenic Rim region.

Executive Summary

In 2023, Scenic Rim Regional Council introduced a Councillor Portfolio System, assigning Councillors to specific areas of responsibility defined by individual portfolios. This approach aligns with the local government principles and the responsibilities of Councillors under the *Local Government Act 2009* (LGA).

Following a recent review of the Councillor Portfolios Policy, it is recommended that a new Planning and Development Portfolio be established.

Recommendation

That:

1. Council adopt the revised Councillor Portfolios Policy, which establishes the inclusion of a Planning and Development Portfolio; and
2. Council appoint a Councillor to the Planning and Development Portfolio.

Previous Council Considerations / Resolutions

At the Ordinary Meeting held on 24 July 2024, Council resolved to adopt the amended Council Policy - Councillor Portfolios, identified as Attachment 3 to the report.

At the Ordinary Meeting held on 22 May 2024, it was resolved that:

1. Council adopt the amended Council Policy - Councillor Portfolios identified as Attachment 3 in the report;
2. Council appoint Councillors to the portfolios listed within the Council Policy - Councillor Portfolios:
Councillor Amanda Hay to the Parks Gardens and Open Space portfolio; and
Councillor Kerri Cryer to the Community Arts and Culture portfolio; and
Councillor Duncan McInnes to the Transportation Infrastructure portfolio; and
Councillor Jennifer Sanders to the Tourism and Regional Events portfolio; and
Councillor Stephen Moriarty to the Sport and Recreation portfolio; and
Councillor Marshall Chalk to the Biodiversity and Agribusiness portfolio.
3. The appointments to the nominated Councillor portfolios remain in place for the term of Council.

Report / Background

In 2023, Scenic Rim Regional Council established a Councillor Portfolio System, under which Councillors are assigned to specific areas of responsibility defined by portfolios. The establishment of portfolios is aligned with the local government principles and Councillor responsibilities under the LGA. Following the 2024 local government elections, a review of the Councillor Portfolios Policy was undertaken, and Councillors were appointed to their portfolios. The portfolio appointments made on 22 May 2024 are as follows.

- Councillor Amanda Hay to the Parks Gardens and Open Space portfolio; and
- Councillor Kerri Cryer to the Community Arts and Culture portfolio; and
- Councillor Duncan McInnes to the Transportation Infrastructure portfolio; and
- Councillor Jennifer Sanders to the Tourism and Regional Events portfolio; and
- Councillor Stephen Moriarty to the Sport and Recreation portfolio; and
- Councillor Marshall Chalk to the Biodiversity and Agribusiness portfolio.

On 24 July 2024, Council amended the titles of the portfolios.

The current portfolios are listed in a table within the Policy, together with the operational business areas that support each portfolio Councillor. Following the recent organisational restructure, several business unit names have changed. Accordingly, the table within the Policy has been updated to reflect the new business unit titles.

Further internal discussions have highlighted the potential benefit of establishing a dedicated Planning and Development Portfolio. Given the significance of planning and development decisions and their impact on the community, it is recommended that this new portfolio be incorporated into the Policy. Introducing a Planning and Development Portfolio will ensure Councillors are better informed about initiatives, proposals, issues, and activities relating to planning and development across the region. This, in turn, will enhance their ability to respond effectively to constituent enquiries on these matters.

Budget / Financial Implications

Nil.

Strategic Implications*Corporate Plan 2025-2030*

Council's Corporate Plan 2025-2030 outlines the organisation's Vision, Mission and Values. Council's Values are Service, Resilience, Respect, Commitment.

Strategic Goal: Connected Communities

Guiding Principle: Operational Efficiency

Legal / Statutory Implications

There are no specific statutory requirements regarding Councillor Portfolios; however, portfolios are a governance system that aid Councillors in discharging their obligations and are established in line with local government principles.

RisksStrategic Risks

The following Level 1 and Level 2 (strategic) risks are relevant to the matters considered in this report:

CR8 Ineffective Organisation Governance - Council is a complex organisation delivering a wide range of services via different processes, using different resources and systems. Council's organisational governance, including corporate planning, controls, internal compliance, monitoring and reporting, may not be adequate to ensure quality outcomes and avoid potentially poor consequences.

Risk Summary

Category	Explanation
Reputation, Community & Civic Leadership Failure to properly understand and represent the interests of the community.	Councillors are expected to provide leadership and direction to the community and need to be provided with adequate support by Council in order for them to fulfil their duties. The portfolio system assists Councillors in the performance of their duties and enables enhanced communication and support for the community.

Human Rights Implications

No human rights have been impacted by any actions recommended in this report.

Consultation

Preliminary consultation was held with the Chief Executive Officer and Councillors.

Conclusion

Councillor portfolios enhance the ability of Councillors to discharge their duties in accordance with the LGA. Portfolios are created through the Council's policy adoption and can cover a variety of strategic priorities. While portfolios have no specific legislative requirements, they are an effective tool that can enhance Council's overall performance. The introduction of the Planning and Development Portfolio is consistent with Council's policy position.

OptionsOption 1

That:

1. Council adopt the revised Councillor Portfolios Policy, which establishes the inclusion of a Planning and Development Portfolio; and
2. Council appoint a Councillor to the Planning and Development Portfolio.

Option 2

The Council decide that the introduction of a Planning and Development Portfolio is not required.

Option 3

That Council defer the introduction of a Planning and Development Portfolio to enable further consultation and consideration.

POLICY



Council Policy Councillor Portfolios

Policy Reference Number	CP00049	Approval Date	10/12/2025
Department	Corporate and Community Services	Next Review Date	10/12/2028
Business Unit	Governance	Document ID	12084738

1. Purpose/Objective

The purpose of this Policy is to provide a governance framework and associated protocols related to the appointment of Councillors to portfolios that facilitate Councillors' engagement with the community and to foster productive, professional and appropriate relationships within the organisation to advance the delivery of Council's strategic priorities and services.

2. Scope

This Policy applies to portfolio activities undertaken by Councillors and employees of Council.

3. Responsibility

The Coordinator Governance is responsible for reviewing this Policy.

4. Policy

Council has established a portfolio system for nominated Councillors to be assigned specific responsibilities linked to the key strategic priorities of Council and the core responsibilities that it is required to discharge, consistent with the local government principles contained in the *Local Government Act 2009* (the Act).

4.1. Application

4.1.1. Role of Mayor and Councillors

The Mayor and Councillors must represent the current and future interests of the residents of the local government area and discharge their responsibilities under the Act. Such responsibilities include providing high quality leadership to Council and the community. Councillors appointed to portfolios have additional responsibilities outlined under this Policy.

4.1.2. Role of Portfolio Councillors

In addition to their responsibilities as a Councillor under the Act, portfolio Councillors are required to:

- a) Familiarise themselves with the Corporate Plan and Operational Plan, in particular the objectives, strategies, issues and activities which are relevant to their portfolio;
- b) Liaise with other portfolio Councillors regarding matters that may affect their respective portfolio areas;
- c) Keep the Mayor informed on portfolio matters;
- d) Act as the official Council spokesperson or representative on portfolio relevant matters in accordance with this Policy to ensure consistent communication and messaging;
- e) Liaise and engage with industry and community groups and associations on portfolio related matters; and
- f) Lead discussion and generally advocate for the advancement of Council's key priorities and decisions relevant to their portfolio responsibilities.

4.1.3. Authority of Portfolio Councillors

The role of portfolio Councillors is subject to the following limitations:

- a) The framework established under this Policy does not provide for formal delegated authority to a portfolio Councillor for policy determination and operational decision-making for matters relevant to their portfolio;
- b) Portfolio Councillors do not hold any specific statutory or governance responsibilities related to their portfolio beyond those which they ordinarily hold as a Councillor;
- c) In discharging their responsibilities as portfolio Councillors and consistent with their role under the Act and the local government principles as provided for under the Act, Councillors should maintain a focus on strategic issues relevant to their portfolio, rather than day to day operational matters;
- d) A portfolio Councillor does not assume any of the roles, powers and functions assigned to the Mayor under the Act unless delegated by the Mayor.
- e) This Policy does not set aside or amend the provisions contained in the following instruments:
 - i. The *Local Government Act 2009*;
 - ii. The *Local Government Regulation 2012*;
 - iii. The Code of Conduct for Councillors in Queensland; and/or
 - iv. The Acceptable Request Guidelines Policy.

Where there is any inconsistency between this Policy and a provision in any of the instruments detailed in this paragraph of this Policy, the provision of the instrument shall prevail to the extent of any inconsistency.

4.1.4. Portfolio Councillor

The portfolio Councillor should be the key Council spokesperson on a portfolio related matter. The Mayor can also make comments on any portfolio matters and be quoted in Council media releases along with the portfolio Councillor (including for media statements arising from decisions of Council).

If neither the Mayor nor Deputy Mayor is available to comment on a regional issue and/or project, a relevant portfolio Councillor or the Chief Executive Officer may act as the spokesperson in that instance to the media.

All media will be undertaken in accordance with Council's Media Policy.

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Next Review Date – 10/12/2028

4.2. Operating Protocols

4.2.1. Support

Portfolio Councillors must be appropriately supported by Directors and Managers to enable them to:

- a) Be across the details of portfolio relevant proposals coming before Council;
- b) Be well placed to present and advocate portfolio issues within the community;
- c) Remain informed of research and other developments relevant to their portfolio; and
- d) Understand and communicate the implications of decisions by other levels of government on portfolio matters.

4.2.2. Engagement with Executive Management Team

Portfolio Councillors should be engaged by the Executive Management Team at the earliest opportunity:

- a) On all matters where there is an intention to develop a report;
- b) Where it is proposed to conduct community engagement activities in accordance with Council's Community Consultation Policy; and/or
- c) On matters which are likely to generate media or strong community interest.

The Directors should meet regularly with their portfolio Councillor(s) to ensure they remain informed of current information, service issues and proposed response strategies.

4.2.3. Reports

The portfolio Councillor should introduce reports relevant to a portfolio to a meeting. The portfolio Councillor does not have to support the recommendations in a report, but should be made aware that a report is proposed for a meeting and be fully briefed on the content, direction, and proposals in the report.

The Chief Executive Officer, Directors and Managers should ensure the portfolio Councillor is provided with a detailed briefing note prior to the meeting for any reports that the portfolio Councillor is presenting.

Dual portfolio matters - Where a matter spans the responsibilities of more than one portfolio Councillor, the relevant Director(s) and Manager(s) or Chief Executive Officer will work collaboratively with the portfolio Councillors to ensure their needs are addressed in line with the roles, obligations and protocols within this Policy.

Similarly, the relevant portfolio Councillors shall engage with each other and the Mayor at the earliest opportunity on issues and matters which span their portfolio responsibilities.

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4.3. Portfolio Appointments

Council will decide by resolution the appointments of each Councillor to a portfolio and the duration of the appointment. The table below shows each portfolio and the relevant department providing operational support for that portfolio.

Portfolio	Operational Support
Community, Arts and Culture	Corporate and Community Services
Transport and Infrastructure	Infrastructure Services
Sport and Recreation	Infrastructure Services
Tourism and Regional Events	Planning, Development and Environment
Economic Development	Planning, Development and Environment
Parks and Biodiversity	Infrastructure Services Planning, Development and Environment
Planning and Development	Planning, Development and Environment

4.4. Communication and Distribution

Council will publish the Councillor Portfolios Policy on Council's website along with a list of Councillors assigned to each portfolio.

5. Definitions

Corporate Plan means Council's five year outline of the strategic direction of the local government as required by the *Local Government Regulation 2012*.

Executive Management Team means the Chief Executive Officer, Directors and Managers of Council.

Portfolio means a specified strategic priority, service and function of Council.

Portfolio Councillor means a Councillor who has been allocated the responsibility of a portfolio.

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6. Related Legislations/Documents

Acceptable Request Guidelines Policy CM03.17CP
 Advisory Committees Policy CM03.36CP
 Code of Conduct for Councillors in Queensland Code of Conduct for Employees
 Community Engagement Policy CM01.03CP
Local Government Act 2009
Local Government Regulations 2012
 Media Policy CM01.01CP
 Scenic Rim Regional Council Corporate Plan
 Scenic Rim Regional Council Operational Plan

This Policy supports the Scenic Rim Regional Council Corporate Plan 2025-2030, in particular theme - FOCUS Guiding Principle - Customer responsiveness

7. Version Information

Version No	Adoption Date	Key Changes	Approved by
1	04/07/2023	New Policy. Ordinary Meeting Item No. 10.5.	Scenic Rim Regional Council
2	22/05/2024	Ordinary Meeting Item 11.19	Scenic Rim Regional Council
3	24/07/2024	Ordinary Meeting Item 11.12, minor amendments including portfolio names.	Scenic Rim Regional Council
4	10/12/2025	Ordinary Meeting Item 11.14, minor amendments including: <ul style="list-style-type: none"> – Adding Planning and Development portfolio; – Updating position titles to reflect current organisational structure. 	Scenic Rim Regional Council

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