



# Agenda

## Ordinary Meeting

**Tuesday, 7 March 2023**

**Time: 9.15 am**  
**Location: Council Chambers**  
**82 Brisbane Street**  
**BEAUDESERT QLD 4285**

**Scenic Rim Regional Council  
Ordinary Meeting  
Tuesday, 7 March 2023  
Agenda**

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- 1 Opening of Meeting**
- 2 Attendance and requests for leave of absence**
- 3 Apologies**
- 4 Prayers**
- 5 Declarations of Prescribed or Declarable Conflict of Interest by Members**
- 6 Announcements / Mayoral Minutes**
- 7 Reception of Deputations by Appointment / Presentation of Petitions**
- 8 Confirmation of Minutes**  
Ordinary Meeting - 21 February 2023
- 9 Business Arising from Previous Minutes**

## 10 Consideration of Business of Meeting

### Customer & Regional Prosperity

#### 10.1 Taiwan 2023 Smart City Summit and Expo and 2050 Net Zero Summit and Expo

**Executive Officer:** General Manager Customer and Regional Prosperity

**Item Author:** Principal Specialist Regional Prosperity

**Attachments:** Nil

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### Executive Summary

Trade and Investment Queensland (TIQ) has arranged for Mayors to attend the Taiwan 2023 Smart City Summit and Expo and the 2050 Net Zero Summit and Expo, which are to be held in Taipei and Kaohsiung from 27 March to 1 April 2023. The key focus of this year's summit is Digital and Green Transition.

TIQ Taiwan office has also organised opportunities to meet with key investment businesses, which are focused on recycling and renewable energy opportunities.

Mayors from Gladstone, Bundaberg and Redlands will also be attending.

### Recommendation

That:

1. Council endorse the participation of the Mayor, Cr Greg Christensen, in the 2023 Smart City Summit and Expo and 2050 Net Zero Summit and Expo scheduled to be held in Taiwan from 27 March 2023 to 1 April 2023; with the trip to be fully funded by Trade and Investment Queensland; and
2. Council note that, including return travel, Cr Christensen will be absent from the region from Thursday, 26 March 2023 to Monday, 2 April 2023 inclusive.

### Previous Council Considerations / Resolutions

At the Ordinary Meeting held on 24 January 2023, Council:

1. Noted the participation of the Mayor, Cr Greg Christensen, in The Council of Mayors (SEQ) North America Mission scheduled for 2 to 11 February 2023;
2. Noted that, including return travel, Cr Christensen will be absent from the region from Thursday, 2 February 2023 to Monday, 13 February 2023 inclusive;
3. Granted Cr Christensen leave of absence from the Ordinary Meeting scheduled for Tuesday, 7 February 2023, should telecommunications connectivity not prove reliable enough to allow him to participate remotely in that meeting; and

At the Ordinary Meeting held on 24 May 2022, Council undertook its annual review of representation and internal and external committees and forums for the period May 2022 to May 2023. The Mayor's attendance at meetings, delegations and other events related to the activities of COMSEQ was noted on Table B.

## Report / Background

The purpose of the official visit is multi-faceted, including:

- Attendance at the Taiwan 2023 Smart City Summit and Expo and 2050 Net Zero Summit and Expo;
- Key opportunity to meet with all Mayors from across Taiwan to discuss potential partnership opportunities with the Scenic Rim;
- Key focus of this year's summit is Digital and Green Transition – specifically the relevance to Scenic Rim Regional Council would be the smart energy and smart manufacturing; and
- TIQ Taiwan has also organised opportunities to meet with key investment businesses who are focused on recycling and renewable energy opportunities.

These four core agendas are all important for the Scenic Rim:

- Opportunities to forge some international relationships and partnerships;
- Exchange of mutual benefits through the exploration of opportunities in the lead up to Brisbane 2032 Olympic and Paralympic Games, including potentially hosting teams in training in the lead up to the Olympics. As the identified home of rowing for the 2032 Olympic and Paralympic Games, our region will have both an opportunity and a responsibility to showcase our "Richest Place on Earth" on a world stage;
- Exploring further investment attraction opportunities for the Scenic Rim region, in particular associated with Bromelton State Development Area; and
- Both as Mayor and as Chair of the COMSEQ Waste Working Group, Cr Christensen has a strong interest in discovering the very best learnings to inform our journey to zero avoidable waste to landfill in South East Queensland, and in particular the Scenic Rim.

The Mayor's attendance at these events demonstrates commitment to Council's Smart Region Strategy 2022-2032, Economy pillar: Leading an innovative and progressive economy attracting growth and investment and the Scenic Rim Regional Prosperity Strategy 2020-2025: Investment Attraction Strategic framework.

## Budget / Financial Implications

TIQ and the Taiwan Government will cover the cost of return economy air fares, all accommodation and meals in addition to attendance at the Taiwan 2023 Smart City Summit and Expo and 2050 Net Zero Summit and Expo.

Council may need to cover the costs of the high speed rail to and from Kaohsiung as TIQ recommends going at different times from TCA (conference organisers) to accommodate additional investment attraction meetings. Return economy is A\$160 while business class is A\$240.

Generally, it is customary to provide some small gifts as per TIQ program when meeting specific business people or dignitaries. A small gift is defined typically under the value of A\$50.

Provision has been made in Council's 2022-2023 budget for any incidental expenses incurred when the Mayor is participating in business travel associated with his roles as a Board Director and as Chair of the Waste Working Group.

It is noted that any upgrades from economy air fares are for the consideration of each delegate. While the Council Policy: Councillor Expenses and Reimbursement would support an upgrade to business class for long-haul flights, at the time of preparing this report, Cr Christensen had not indicated that he is seeking to fund such upgrades. Noting, for recent travel to North America these upgrades were funded at the Mayor's own expense.

**Strategic Implications**

*Operational Plan*

Theme: 2. Sustainable and Prosperous Economy

Key Area of Focus: The current and future economic prosperity of the region

*Legal / Statutory Implications*

Not applicable.

**Risks**

Strategic Risks

The following Level 1 and Level 2 (strategic) risks are relevant to the matters considered in this report:

- SR43 Inadequate or ineffective planning, delivery and maintenance of infrastructure resulting in risk to public and staff safety and potential financial implications.
- SR46 Inadequate or lack of Governance (including procurement) Framework (systems, policies, procedures, delegations and controls) in place to ensure compliance by Council's Councillors and Officers with all relevant State and Federal legislation and regulations.
- SR54 Ineffectively managing the political and government departmental relationships/partnerships, resulting in Council not achieving its major strategic objectives.

Risk Assessment

Category	Consequence	Likelihood	Inherent Risk Rating	Treatment of risks	Residual Risk Rating
Reputation, Community & Civic Leadership  Risk of breaching Council policy through unauthorised attendance.	3 Moderate	Possible	Medium	Formally appoint elected members to represent Council on internal and external committees and forums.	Low
Governance, Risk & Compliance  Failure to notify Council of an expected absence would be a breach of legislative responsibilities.	4 Major	Almost certain	High	Councillor takes reasonable steps to advise Council of an expected absence prior to the Council meeting.	Low
Political  Risk that Council appears disinterested in cooperation and collaboration with its peers.	3 Moderate	Almost certain	High	Participate in regional organisation of councils.	Low

**Consultation**

TIQ's Trade Advisor, Southern Regional Network Office and the Queensland Trade and Investment Commissioner - Taiwan have been consulted on this opportunity.

The CEO and Cr Christensen have been consulted during the preparation of this report.

**Conclusion**

Engagement by this Council in TIQ's advocacy, partnership and learning opportunities has the potential to benefit the Scenic Rim community, as described above.

It is recommended that Cr Christensen be granted a leave of absence due to his participation in this visit to Taiwan.

## **Asset & Environmental Sustainability**

### **10.2 Bromelton Waste Facility Master Plan**

**Executive Officer:** General Manager Asset and Environmental Sustainability

**Item Author:** Manager Resources and Sustainability

**Attachments:**

1. GHD Master Plan Report, Bromelton Central Waste Facility [↓](#) 

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### **Executive Summary**

In progressing implementation of the Waste Management and Resource Recovery Strategy 2021-2026, Waste Services engaged GHD Group Pty Ltd to review and update the Bromelton Waste Facility Master Plan. A background report to inform the plan review was developed, and recommended changes to the site layout to improve operational efficiency, reduce environmental risk and increase flexibility to develop the site to enhance resource recovery. The Bromelton Waste Facility Master Plan has now been reviewed and updated with consideration of the background recommendations.

### **Recommendation**

That Council note the completion of the Bromelton Waste Facility Master Plan review, progressing the implementation of the Waste Management and Resource Recovery Strategy 2021–2026, particularly Strategic Outcomes:

- 3 - Efficient and effective management of operations; and
- 14 - Maximise recovery of resources at transfer stations.

### **Previous Council Considerations / Resolutions**

At the Ordinary Meeting held on 22 June 2021 (Item 10.3), Council resolved to adopt the Waste Management and Resource Recovery Strategy 2021–2026.

### **Report / Background**

In June 2021, Waste Services engaged GHD Group Pty Ltd (GHD) to review the Bromelton Waste Facility Master Plan (the Master Plan). The Master Plan was last updated in 2018.

The Master Plan traditionally focused on maximising the footprint of the landfill within the site as the highest value use available with limited consideration of resource recovery, circular economy and waste needs and opportunities.

Introduction of a priced landfill levy, the Queensland Government Waste Management and Resource Recovery Strategy 2019 and new Scenic Rim Regional Council Waste Management and Resource Recovery Strategy 2021–2026 are appropriate triggers for review.



This review supports a broader body of work to facilitate improvements in waste management within the Scenic Rim, progressing multiple objectives of the Scenic Rim Regional Council Waste Management and Resource Recovery Strategy 2021–2026.

The Master Plan is a high-level concept plan for development of the Bromelton Waste Facility. It sets the direction for future development but does not prescribe it. It is considered a live document and should be subject to regular review.

While the Master Plan is the key output for the project, the scope also included the development of an initial background report that was critical in shaping the Master Plan and identifying options for Council's direction for future waste management and resource recovery.

GHD drafted the Background Report, providing three options. Waste Services progressed with Option 3 as advised in previous briefings to the Executive. Council officers agree that the recommended option provides a range of benefits over the current approved Master Plan layout. Based on this option, the Master Plan has now been completed. The updated Master Plan includes:

- Footprints for increased resource recovery, including development of commercial services, inclusion of a circular economy community hub and circular economy research precinct, and potential advanced waste management technology;
- Changes to the final landform and staging of the landfill to increase operability and development flexibility;
- Retention of known environmental values, such as matters of state environmental significance, including mapped koala habitat;
- Additional information on landfill — staging of filling and excavation; and
- A reduction in available landfill airspace.

The approach provided includes allowance for staged development of both residual waste and resource recovery infrastructure and extended use of existing infrastructure, such as stormwater drains and access roads.

The Master Plan provides a vision for how this site can be developed to support the strategic outcomes of the Waste Management and Resource Recovery Strategy 2021–2026. A copy is provided (Attachment 1).

### **Budget / Financial Implications**

Provision is made for landfill and community resource recovery infrastructure through existing channels. External funding will be sought, where relevant.

### **Strategic Implications**

#### *Operational Plan*

Theme: 6. Accessible and Serviced Region

Key Area of Focus: Progression towards 'zero avoidable waste to landfill' as an economically viable operation, through collaboration and innovation

#### *Legal / Statutory Implications*

Not applicable.

**Risks**

Strategic Risks

The following Level 1 and Level 2 (strategic) risks are relevant to the matters considered in this report:

SR52 Ineffective and/or unrealistic strategic plans which are not appropriately scoped or resourced, resulting in missed opportunities, re-work, failure to deliver objectives and loss of confidence by community.

SR53 Inadequate sustainable economic growth plans in place to appropriately maximise opportunities, resulting in increased pressures on Council and State infrastructure and social environmental cohesiveness.

Risk Assessment

Category	Consequence	Likelihood	Inherent Risk Rating	Treatment of risks	Residual Risk Rating
Infrastructure, Assets & Service Delivery  Inadequate infrastructure or services due to changing requirements	3 Moderate	Possible	Medium	Implement Waste Management and Resource Recovery Strategy	Low
Financial/Economic  Excessive operational costs due to poor infrastructure design	3 Moderate	Possible	Medium	Implement Waste Management and Resource Recovery Strategy	Low
Reputation, Community & Civic Leadership  Adverse reputational impact due to inability to provide services in accordance with changing service level requirements and expectations	3 Moderate	Possible	Medium	Implement Waste Management and Resource Recovery Strategy	Low
Environmental  Low reduction in environmental impacts of waste management due to lack of investment in infrastructure	2 Minor	Possible	Medium	Implement Waste Management and Resource Recovery Strategy	Low

**Consultation**

Internal consultation: Waste Services, Waste Operations, Design.

**Conclusion**

The Master Plan has been reviewed and updated to support operational improvement and provide flexibility in long term development of the site in accordance with the Waste Management and Resource Recovery Strategy 2021–2026.



































































































































## Council Sustainability

### 10.3 Procurement Exception under Section 235 Local Government Regulation 2012

**Executive Officer:** General Manager Council Sustainability

**Item Author:** General Manager Council Sustainability

**Attachments:** Nil

#### Executive Summary

This report seeks Council's approval for the engagement of suppliers under section 235 of the *Local Government Regulation 2012* (the Regulation) during the 2022-2023 financial year.

#### Recommendation

That Council resolve to engage the following suppliers under section 235 of the *Local Government Regulation 2012*:

Supplier	Services	Exception	Expiry
Destination Scenic Rim	Member-based local tourism organisation	235(b)	30/06/2023
Towri Sheep Cheeses	Promotional Event	235(b)	30/06/2023
SmartCrete Cooperative Research Centre	Recycled road base material	235(b)	30/06/2023

#### Previous Council Considerations / Resolutions

At the Ordinary Meeting held on 16 August 2022 (Item 10.4), Council resolved to engage the following suppliers under section 235 of the *Local Government Regulation 2012* during the 2022-2023 financial year.

Supplier	Services	Exception	Expiry
Solutions in Transport	Traffic management services	235(b)	30/06/2023
OnTheNet	Broadband and network services	235(b)	30/06/2023
Plant Assessor	Plant safety risk assessment services	235(b)	30/06/2023
CWASH Pty Ltd	Rental of land	235(a)	30/06/2023
Lavender House	Employee Assistance Program (EAP)	235(b)	30/06/2023

## Report / Background

In accordance with section 235 of the Regulation, Council may enter into a medium-sized contractual arrangement or large-sized contractual arrangement without first inviting written quotes or tenders if:

- (a) the local government resolves it is satisfied that there is only one supplier who is reasonably available; or
- (b) the local government resolves that, because of the specialised or confidential nature of the services that are sought, it would be impractical or disadvantageous for the local government to invite quotes or tenders; or
- (c) a genuine emergency exists; or
- (d) the contract is for the purchase of goods and is made by auction; or
- (e) the contract is for the purchase of second-hand goods; or
- (f) the contract is made with, or under an arrangement with, a government agency.

The exceptions under section 235(b) of the Regulation require Council to resolve these exceptions and the submission of reports to Council to obtain exceptions under these Regulation provisions is commonplace in Queensland councils.

### Destination Scenic Rim

Destination Scenic Rim (DSR) is the industry-led, member-based local tourism organisation for the Scenic Rim.

As part of its mandate to help grow the region's tourism industry, Council works closely and collaboratively with DSR. Council was instrumental in its establishment, advocating for and security government grant funding that it provided to the organisation which enabled it to form, engage its own paid employee and an independent chair, and develop its own Business Plan.

The 2022-2023 Operation Plan and adopted budget provide for the provision of \$80,000 to DSR to go towards the delivery of their business plan and a further \$15,000 for them to pay a stipend to their Independent Chair.

The Business Plan that will be delivered does not provide materials or services to Council but benefits the region's tourism sector. Council's contribution goes into DSR's consolidated revenue (along with member contributions, grant funds received etc) to deliver the following functions:

- Advocate on behalf of members;
- Engage effectively with industry stakeholders;
- Support industry training capacity building;
- Provide opportunities for industry networking;
- Support destination marketing;
- Grow and communicate with members to build a strong membership base; and
- Provide effective corporate governance and financial management.

### Towri Sheep Cheeses

Council is partnering with Towri Sheep Cheeses to deliver the promotional and launch for 2023 Scenic Rim Eat Local Month. The launch will cater for approximately 200 people with the main purpose being the introduction of the 2023 event program, media opportunities to highlight and publicise the events and the fact that tickets are going on sale.

Towri Sheep Cheeses is one of the region's premier agritourism properties, a working sheep dairy and cheesery that also welcomes visitors and conducts regular events. The planned partnered promotional event between Council and Towri Sheep Cheeses is a budgeted consideration with the Customer and Regional Prosperity budget and is currently approved and catered for in the 2022-2023 Budget. This event will require Towri Sheep Cheeses to pre-purchase a significant quantity resources to allow necessary planning for the upcoming event, along with securing of other equipment to stage the event.

### SmartCrete

Council, the Department of Environment and Science and the University of Technology Sydney have been successful in having a Recycled Materials in Roads project approved through the SmartCrete Cooperative Research Centre (CRC). The project has acquired a total funding of \$886,720 from all participants which includes an amount of \$99,000 raised as part of the partnership contribution with the balance of funds being the Project Value.

The cost to Council to participate in this project is as follows:

- Project contribution                 \$119,000
- CRC Contribution                     \$ 51,000

The project is intended to achieve a cost-effective and sustainable outcome by using recycled material (such as glass, concrete and brick) creating a circular and environmentally-friendly approach to gravel and sealed road construction in the Scenic Rim region.

### **Budget / Financial Implications**

The budget for Destination Scenic Rim currently exists within the Regional Prosperity budget.

The budget for Towri Sheep Cheeses currently exists within the Regional Prosperity budget.

The budget for the Smart Crete project currently exists within the Asset Management and Capital Works budget.

### **Strategic Implications**

#### *Operational Plan*

Theme:                                 6. Accessible and Serviced Region

Key Area of Focus:       Accessibility and reliability of Council-controlled transport, flood mitigation and drainage infrastructure, with enhanced resilience

#### *Legal / Statutory Implications*

Local Government Regulations, Section 235 - Other exceptions



**Risks**

Strategic Risks

The following Level 1 and Level 2 (strategic) risks are relevant to the matters considered in this report:

SR47 Inadequate or lack of an appropriate Financial Management Framework (including systems, policies, procedures and controls) in place to adequately minimise risk of fraudulent action and to maximise financial sustainability.

SR59 Non-compliance with legislation and/or procurement policies and procedures resulting in successful claim against Council beyond limit insured for.

Risk Assessment

<b>Category</b>	<b>Consequence</b>	<b>Likelihood</b>	<b>Inherent Risk Rating</b>	<b>Treatment of risks</b>	<b>Residual Risk Rating</b>
Governance, Risk & Compliance  Failure to develop and adhere to procurement policy and processes	3 Moderate	Possible	Medium	Procurement Policy and guidelines have been developed and are reviewed annually	Low

**Consultation**

Consultation has occurred with General Manager Asset and Environmental Sustainability, General Manager Customer and Regional Prosperity.

**Conclusion**

Council is requested to consider, based on the rationale and merits provided in this report, to resolve to engage the following suppliers under section 235 of the Regulation for the period through until 30 June 2023.









<b>Supplier</b>	<b>Services</b>	<b>Exception</b>	<b>Expiry</b>
Destination Scenic Rim	Member-based local tourism organisation	235(b)	30/06/2023
Towri Sheep Cheeses	Promotional Event	235(b)	30/06/2023
SmartCrete Cooperative Research Centre	Recycled road base material	235(b)	30/06/2023

## 10.4 2023 Divisional Boundary Review

**Executive Officer:** General Manager Council Sustainability

**Item Author:** Principal Specialist Governance and Assurance

**Attachments:**

1. SRRRC Divisional Enrolments 2023 [↓](#) 
2. SRRRC Divisional Boundaries [↓](#) 
3. SRRRC Division 1 [↓](#) 
4. SRRRC Division 2 [↓](#) 
5. SRRRC Division 3 [↓](#) 
6. SRRRC Division 4 [↓](#) 
7. SRRRC Division 5 [↓](#) 
8. SRRRC Division 6 [↓](#) 

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### Executive Summary

Council is required to conduct a review of its divisional boundaries to ensure that there is an equitable distribution of electors per division. The review has been completed, and all divisions are within the 10% variance from the average. The current divisional boundaries are compliant with the *Local Government Act 2009*. The Queensland Electoral Commissioner and Deputy Premier, Minister for State Development, Infrastructure, Local Government and Planning and Minister Assisting the Premier on Olympic and Paralympic Games Infrastructure (Deputy Premier) have been advised accordingly.

### Recommendation

That:

1. Council note the results of the divisional boundary review for Scenic Rim Regional Council; and
2. Council note that the Queensland Electoral Commissioner and Deputy Premier, Minister for State Development, Infrastructure, Local Government and Planning and Minister Assisting the Premier on Olympic and Paralympic Games Infrastructure have been advised accordingly.

### Previous Council Considerations / Resolutions

At the Ordinary Meeting held on 23 September 2019, Council resolved to note the outcomes of the Local Government Change Commission divisional boundary review for Scenic Rim Regional Council and work with the Local Government Change Commission to ensure that the community are fully informed of the outcomes of the boundary review, in particular those electors affected by the divisional boundary changes.

## Report / Background

In the year before a local government election, Council is required to conduct a review of each division to determine whether it has a reasonable proportion of electors across the divisions. The *Local Government Act 2009* requires a calculation to be made by dividing the total number of electors by the number of Councillors (other than the Mayor) to give an average number per division. For councils with more than 10,000 electors, each division is to have no more than a 10% variance from the average number of electors.

As of 31 January 2023, Council had in excess of 30,000 voters on the Electoral Roll, with the average enrolment per division being 5,377. The Queensland Electoral Commission has provided Council with the actual enrolment figures for each division. These numbers do not exceed the 10% variance from the average, and no changes to divisional boundaries are required.

The table showing the divisional enrolment numbers is attached.

Council is required to provide the results of the review of the divisions to the Electoral Commissioner and the Deputy Premier, Minister for State Development, Infrastructure, Local Government and Planning and Minister Assisting the Premier on Olympic and Paralympic Games Infrastructure. If necessary, the Change Commission will conduct a boundary review upon referral from the Deputy Premier, however, given that the divisional numbers are within quota, it is not expected that any review will be instigated.

Both the Electoral Commissioner and Deputy Premier have been notified of the results of the review for each division within the local government area.

## Budget / Financial Implications

Not applicable.

## Strategic Implications

### *Operational Plan*

Theme: 3. Open and Responsive Government

Key Area of Focus: Ongoing integrity of Council's practice and processes

### *Legal / Statutory Implications*

Under section 16 of the *Local Government Act 2009*, there is a mandatory review and reporting requirement regarding the reasonable distribution of electors in divisions within the local government area.

## Risks

### Strategic Risks

The following Level 1 and Level 2 (strategic) risks are relevant to the matters considered in this report:

SR46 Inadequate or lack of Governance (including procurement) Framework (systems, policies, procedures, delegations and controls) in place to ensure compliance by Council's Councillors and Officers with all relevant State and Federal legislation and regulations.

Risk Assessment

<b>Category</b>	<b>Consequence</b>	<b>Likelihood</b>	<b>Inherent Risk Rating</b>	<b>Treatment risks of</b>	<b>Residual Risk Rating</b>
Governance, Risk & Compliance  Failure to comply with legislative requirements on boundary review.	2 Minor	Almost certain	High	Ensure review of boundaries and report to QEC and Dept are conducted prior to 1 March 2023.	Low
Reputation, Community & Civic Leadership  A lowering of perceived standing of Council in the community due to regulator breaches.	3 Moderate	Almost certain	High	Ensure review of boundaries and report to QEC and Dept are conducted prior to 1 March 2023.	Low

**Consultation**

Queensland Electoral Commission

**Conclusion**

A review of the number of electors per division within Council has been conducted. The electoral numbers are currently within the 10% variance from the average. The results of the review have been reported to the Deputy Premier and the Electoral Commissioner. It is unlikely that the Deputy Premier will refer the results to the Change Commissioner, and it is expected that divisional boundaries will remain the same for the upcoming 2024 Council election.



















## 10.5 Councillor Remuneration 2023-2024

**Executive Officer:** General Manager Council Sustainability

**Item Author:** General Manager Council Sustainability

**Attachments:**

1. Local Government Remuneration Commission Annual Report 2021-2022 [↓](#) 

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### Executive Summary

The Local Government Remuneration Commission (Commission) has concluded its annual review of the categories of local governments, and the assignment of local governments to categories. In addition, the Commission determined the levels of remuneration for Mayors, Deputy Mayors and Councillors of Queensland local governments as required by section 177(c) of the *Local Government Act 2009* (Act) and Chapter 8, Division 1 of the *Local Government Regulation 2012* (Regulation).

These findings are contained in the Local Government Remuneration Commission Annual Report 2021-2022.

### Recommendation

That:

1. Council receive the Local Government Remuneration Commission's Annual Report 2021-2022; and
2. Council adopt the Local Government Remuneration Commission's Remuneration Schedule effective from 1 July 2023 for the Mayor, Deputy Mayor and Councillors.

### Previous Council Considerations / Resolutions

Following the release of the Local Government Remuneration Commission Annual Report and its determinations, Council is then required to make a resolution for the remuneration payable for the next financial year.

At the Ordinary Meeting held on 21 June 2022 (Item 10.10), Council resolved to:

1. Receive the Local Government Remuneration Commission's Annual Report 2020-2021; and
2. Adopt the Local Government Remuneration Commission's Remuneration Schedule effective from 1 July 2022 for the Mayor, Deputy Mayor and Councillors.

At the Ordinary Meeting held on 9 February 2021 (Item 10.8), Council resolved to adopt the Local Government Remuneration Commission's determined Remuneration Schedule effective from 1 July 2021 for the Mayor, Deputy Mayor and Councillors.

At the Ordinary Meeting held on 22 June 2020 (following the Mayor Minute tabled on 8 June 2020), Council adopted the resolution:

*"That Council, having consideration for the current challenges as a result of the COVID-19 pandemic event:*

1. *Rescind the resolution adopted at the Ordinary Meeting held on 20 January 2020, as follows:  
"That Council adopt the Local Government Remuneration Commission's determined Remuneration Schedule effective from 1 July 2020 for the Mayor, Deputy Mayor and Councillors";*
2. *Forego the previously adopted increment as per the Local Government Remuneration Commission Schedule for the 2020-2021 financial year; and*
3. *Hold Scenic Rim Regional Council remuneration for Mayor, Deputy Mayor and Councillors at the 2019-2020 values for reconsideration at the next scheduled review."*

At the Ordinary Meeting held on 20 January 2020, Council resolved to adopt the Local Government Remuneration Commission's determined Remuneration Schedule effective from 1 July 2020 for the Mayor, Deputy Mayor and Councillors.

## **Report / Background**

The Commission is an independent entity established under the Act. Chapter 6, Part 3 of the Act, proclaimed into force on 3 December 2018, established the Local Government Remuneration Commission to assume the remuneration functions of the former Local Government Remuneration and Discipline Tribunal, which ceased to exist on 3 December 2018.

Section 177 of the Act provides the functions of the Commission are:

- To establish the categories of local governments;
- To decide the category to which each local government belongs;
- To decide the maximum amount of remuneration payable to the Councillors in each of the categories; and
- Another function related to the remuneration of Councillors if directed, in writing, by the Minister.

Chapter 8, Part 1, Division 1 of the Regulation sets out the processes of the Commission in deciding the remuneration that is payable to Councillors.

The Regulation requires the Commission to review the categories of local governments once every four years, in the year prior to each quadrennial election, to determine whether the categories and the assignment of local governments to those categories require amendment.

After determining the categories of local governments, the Regulation also requires the Commission to decide annually, before 1 December each year, the maximum amount of remuneration to be paid to Mayors, Deputy Mayors and Councillors in each category from 1 July of the following year.

As required by section 246 of the Regulation, the Commission has prepared a remuneration schedule for various categories of Council for the 2023-2024 financial year, applicable for Scenic Rim Regional Council (Category 3) from 1 July 2023.

The Commission has decided to increase the maximum remuneration levels for Mayors, Deputy Mayors and Councillors by 4.0% from 1 July 2023:

Category 3	2021-2022	2022-2023	2023-2024
Mayor	\$133,196	\$135,860	\$141,294
Deputy Mayor	\$83,247	\$84,912	\$88,308
Councillor	\$70,759	\$72,174	\$75,061

Section 241 of the Regulation states the Commission must establish categories of local governments to enable the Commission to decide the maximum amounts of remuneration that are payable to Mayors and other Councillors in each of the categories.

Section 247 of the Regulation states that the maximum amount of remuneration payable to a Councillor under the remuneration schedule must be paid to the Councillor, unless the local government, by resolution, decides the maximum amount is not payable to the Councillor.

Section 247 of the Regulation states that Council must make a resolution for the remuneration payable from 1 July of a particular year, before 1 July of that year.

Section 248 of the Regulation allows a local government to make a submission to the Tribunal to vary the remuneration for a Councillor, or Councillors, to a level higher than that stated in the remuneration schedule where the local government considers exceptional circumstances apply. The Tribunal may, but is not required to, consider any such submission. If the Tribunal is satisfied that exceptional circumstances exist, the Tribunal may approve payment of a higher amount of remuneration.

**Budget / Financial Implications**

The development of the 2023-2024 Council budget will need to take into consideration the outcome of this report.

**Strategic Implications**

*Operational Plan*

Theme: 3. Open and Responsive Government

Key Area of Focus: Ongoing integrity of Council’s practice and processes

*Legal / Statutory Implications*

This report is in accordance with the requirements of the Act and the Regulation.

**Risks**

Strategic Risks

The following Level 1 and Level 2 (strategic) risks are relevant to the matters considered in this report:

SR46 Inadequate or lack of Governance (including procurement) Framework (systems, policies, procedures, delegations and controls) in place to ensure compliance by Council’s Councillors and Officers with all relevant State and Federal legislation and regulations.

Risk Assessment

<b>Category</b>	<b>Consequence</b>	<b>Likelihood</b>	<b>Inherent Risk Rating</b>	<b>Treatment risks of</b>	<b>Residual Risk Rating</b>
Political  Councillors are to be remunerated in accordance with the requirements of the Local Government Regulation 2012.	2 Minor	Unlikely	Low	Councillors are remunerated in accordance with the requirements of the Local Government Regulation 2012.	Low

**Consultation**

Nil.

**Conclusion**

Council must make a resolution for the remuneration payable from 1 July 2023 for the Mayor, Deputy Mayor and Councillors.















































































**11 Confidential Matters**

**11.1 Ten Year Infrastructure Capital Works Program [Closed s.254J(3)(c)]**

**Executive Officer:** General Manager Asset and Environmental Sustainability

**Item Author:** General Manager Asset and Environmental Sustainability

1. Ten Year Capital Investment Program (2023-2024 to 2032-2033)
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This report is **CONFIDENTIAL** in accordance with Section 254J(3)(c) of the *Local Government Regulation 2012*, which permits the meeting to be closed to the public for business relating to the following:

- (c) the local government's budget.